What is it?	What does ArtsEd do?	What should I do?
Safeguarding: Safeguarding is the action that is taken to promote the welfare/wellbeing of children (under 18) and adults at risk (vulnerable adults) and protect them from harm.	ArtsEd is committed to Safeguarding and promoting the welfare of its children, young people and 'individuals at risk' (including 'adults at risk'). We do this by following the rules in our Safeguarding Policy.	Everyone at ArtsEd has a shared responsibility for Safeguarding and protecting the welfare of community. Make yourself familiar with our Safeguarding Policy and if you are ever concerned about your own or someone else's safety, report it.
Reporting: Reporting means letting someone know about a concern that you have or an incident that has occurred regarding your own or someone else's safety.	We have a Safeguarding Policy and process in place to ensure there are rules for how reports are managed. We have trained Safeguarding & Welfare Officers to that are ready to help you and we have online reporting tools to ensure that you can make a report any time and from anywhere.	You can speak to any member of staff or use our online Safeguarding and Welfare Reporting Tool '**SpeakUp'**.
Sexual Misconduct: Sexual misconduct includes any behaviour of a sexual nature which is unwelcome (without consent), unreciprocated (not returned in kind) and which might create a stressful or intimidating working, studying or social environment.	We have a Sexual Misconduct Policy and process in place to ensure the safety of our community. It is the responsibility of ArtsEd to undertake an investigation into a breach of this Policy.	Sexual misconduct is not permitted in the ArtsEd community and everyone is expected to treat all members of the community with dignity and respect. If you are worried about yourself or someone else's safety report it by speaking to a member of staff, Student Support Team or using our online reporting tool **SpeakUp'.**
PREVENT & Radicalisation: Prevent is about safeguarding people and communities from the threat of terrorism. Radicalisation refers to the process by which a person comes to support terrorism and forms of extremism leading to terrorism.	ArtsEd is expected (by the UK Government) to have due regard for the need to prevent people from being drawn into terrorism and are required to protect all learners from the risk of radicalisation. PREVENT and Radicalisation are covered by our Safeguarding Policy. We also have an External Speaker Form that student can us to request permission before inviting an external speaker.	If you are worried about yourself or someone else's safety report it by speaking to a member, Student Support Team of staff or using our online reporting tools.
Student Support Services : These are services and resources which are designed to ensure that support is available to students that need it.	We provide details of our internal and external support services in our policies and via our reporting tool '**SpeakUp'** and we have an established Student Support and Engagement Team.	• Contact the Student Support and Wellbeing Team either face to face or email studentsupport@artsed.co.uk • Seek advice or discuss the matter with a personal tutor or lecturer in your School and / or anyone else with whom you feel comfortable. • Contact a Designated Safeguarding and Welfare Officer by sending an email to safeguarding@artsed.co.uk • Report any concerns via the '**SpeakUp'** online reporting Tool. • Complete our Counselling Form to access Counselling Service. Visit www.togetherall.com for 24hrs Mental Health support